



# Leigh-on-Sea Town Council

71-73 Elm Road, Leigh-on-Sea, Essex SS9 1SP | Tel: 01702 716288  
council@leighonseatowncouncil.gov.uk | www.leighonseatowncouncil.gov.uk

**Chairman:** Cllr Doug Cracknell | **Vice Chairman:** Cllr Keith Evans

**Town Clerk:** Helen Symmons PSLCC



Members are hereby summoned to attend a Council Meeting  
of Leigh-on-Sea Town Council on  
**Tuesday 22<sup>nd</sup> March 2022** in Leigh Community Centre,  
71-73 Elm Road, Leigh-on-Sea commencing at **7.30pm**.

*Helen Symmons*

Helen Symmons PSLCC  
Town Clerk  
17th March 2022

**Any member who is unable to attend the meeting should send their apologies to the Town Clerk**

**Tea & Coffee will be available prior to the meeting from 7.15 pm.**

## AGENDA / BUSINESS TO BE TRANSACTED

### 1. CHAIRMAN AND HOUSEKEEPING ANNOUNCEMENTS

There will be a minutes silence as a mark of respect for past councillor and first Chairman of Leigh Town Council, Mike King who has sadly passed.

### 2. APOLOGIES FOR ABSENCE

### 3. DECLARATIONS OF MEMBERS' INTEREST

For Councillors to declare any pecuniary or non-pecuniary interests in any items on the Agenda.

### 4. APPROVAL OF THE MINUTES OF THE MEETING [18<sup>TH</sup> JANUARY 2022](#)

### 5. PUBLIC REPRESENTATIONS ON ANY ITEM OF BUSINESS ON THE AGENDA

### 6. QUESTIONS FROM COUNCILLORS (for which written notice has been received)

### 7. SOUTHEND CITY COUNCIL

This is an agenda item inviting Southend City Councillors representing Leigh Town Council areas to report matters and issues relevant to the Town Council's area either in person or by correspondence to the Town Clerk.

### 8. TOWN CLERK'S REPORT ([Appendix 1](#)) page 5

## COMMITTEES / PDGS AND REPRESENTATIVE REPORTS

### 9. COMMITTEES

To receive the Minutes of Committees for 2021/22:

- a) Planning, Licensing and Highways Committee – To receive the minutes of [25<sup>th</sup> January](#), [15<sup>th</sup> February](#) and [8<sup>th</sup> March 2022](#)

There are no recommendations to Council

- b) Community & Culture Committee – To receive the minutes of [8<sup>th</sup> February 2022](#)

There are no recommendations directly to Council

- c) Staffing Committee – To receive the minutes of [22<sup>nd</sup> February 2022](#)

There are no recommendations directly to Council

- d) Finance & Governance Committee – To receive the minutes of [1<sup>st</sup> March 2022](#)

**Recommendations** are as follows:

**Minute 24** – Statement of Community Engagement  
**RECOMMENDED** that Council adopt the reviewed policy

**Minute 25** – Annual Governance Review  
**RECOMMENDED** that Council adopt the reviewed Risk Management Strategy and Risk Register and resolve each governance statement individually

*All documents to review have been sent to Councillors in advance of the meeting*

**Minute 31, 32, 33 and 34** - List of movements to earmarked reserves  
**RECOMMENDED** that Council resolve the movements as stated in [Appendix 2](#) page 7

**Minute 38** - Christmas Lighting Contract  
**This will be considered under Agenda item 25**

#### 10. REPORT FROM PDG 11<sup>TH</sup> JANUARY RE LTC TRIBUTE TO SIR DAVID

The Town Clerk has received advice from Southend City Council that the ideas submitted which need their approval are being considered by the Corporate Management Team. Our requests have been forwarded and we will receive a response in due course. In the meantime, the Town Clerk **RECOMMENDS** that Council consider the two internal ideas (which Council will be informed of at the meeting) and if approved then consent to them will be sought from Lady Julia Amess.

#### 11. REPRESENTATIVE REPORTS

Cllr O'Boyle as the Council's representative on the Southend Airport Consultative Committee provided the draft minutes 18<sup>th</sup> November 2021 and these were sent to Councillors in advance of the meeting.

Verbal reports from Councillor representatives on outside organisations will be made if any meetings have been attended.

<b>OTHER DECISION ITEMS</b>
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#### 12. OLD MESS ROOM - LIBRARY GARDENS BUILDING

Further negotiations have taken place with the City Council. It has been agreed that Southend City Council will undertake the repairs highlighted in the survey. The Town Clerk awaits confirmation to an amendment request to alter the proposed full repairing lease to one that has a financial limit of £3000 cumulative in any one year for new repairs only and that Leigh Town Council would not be responsible for any reoccurring issues that may arise from the already identified survey repairs.

#### 13. TO APPROVE EXPENDITURE ([Appendix 3](#)) page 9

14. MOTION FROM CLLR COWELL, SECONDED CLLR MILLS ([Appendix 4](#)) page 12

15. MOTION FROM CLLR MULRONEY, SECONDED CLLR HEALEY ([Appendix 5](#)) page 13

<b>FOR NOTING / CONSIDERATION</b>
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16. COUNCIL INCOME AND EXPENDITURE BUDGET UPDATE AS AT 2ND MARCH 2022 ([Appendix 6](#)) page 14

17. COUNCIL BANK ACCOUNT BALANCES AS AT 10<sup>TH</sup> NOVEMBER 2021

Current Account	£9,842.46
Imprest	£578.45
Payroll	£581.83
HSBC deposit	£235,042.48
PS Deposit fund	£322,663.47

18. COMMUNITY ENGAGEMENT

- Council Magazine – Edition 15 is now in distribution.

19. DRAFT TIMETABLE OF MEETINGS ([Appendix 7](#)) page 15

The final timetable will be approved at the annual meeting of Council in May.

20. ANNUAL TOWN MEETING – FRIDAY 8<sup>TH</sup> APRIL 2022

Leigh Town Council will once again host this annual community meeting. Cllr Evans, as Vice-Chairman of Council will be chairing the meeting. Community groups will also showcase their work at the exhibition stands prior to the meeting.

Attendees at the meeting will include Cllr Ian Gilbert, Leader of Southend City Council and Anna Firth MP for Southend West.

Residents are being invited to submit any question they have in advance so those responding can research/answer in full at the meeting.

21. GENERAL DATA PROTECTION REGULATIONS (GDPR) FOR MEMBERS

In accordance with GDPR, members are requested to review all Council correspondence on personal devices and ensure any personal data is deleted. This is an annual action. Any member who leaves Council at any time must delete all Council related business from their records.

22. REVIEW OF MEMBERS' INTERESTS

Members are asked to check their individual Register of Interest forms on the website to ensure it is current and advise the Town Clerk should there be any amendments.

It is a legal offence under the Localism Act 2011 without reasonable excuse to fail to register a disclosable pecuniary interest, or to fail to declare an unregistered interest at a meeting, or to fail to register an unregistered interest within 28 days after its declaration. It is also an offence to speak or vote in relation to a declared pecuniary interest or take any steps in relation to a matter in which an interest has been declared.

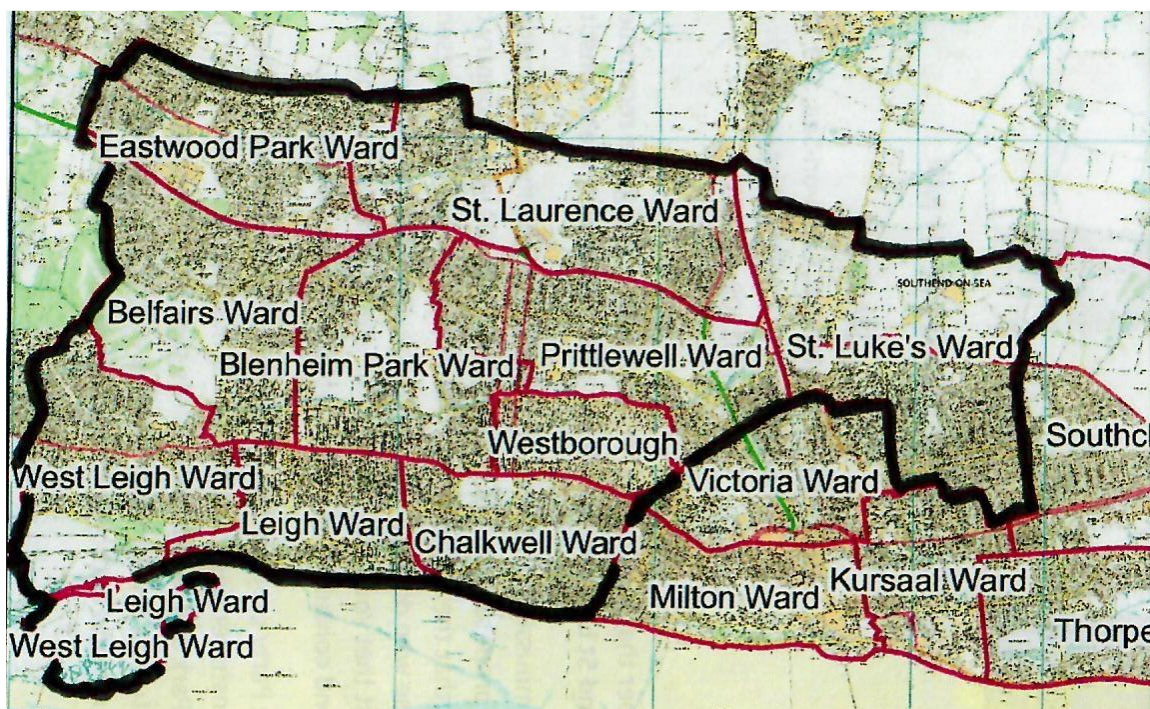
23. COPY OF FINAL [COUNCIL BUDGET 2022/23](#)

Under Financial Regulation 3.4 this is available to members at the link

## CONSULTATIONS

### 24. BOUNDARY COMMISSION 2<sup>ND</sup> STAGE

The secondary public consultation is now open until April 4<sup>th</sup>. One of the biggest responses to the first consultation came from our part of South Essex. An alternative plan was put forward for Southend West by the two local MP's for the Southend constituencies and this plan proposes that West Leigh, Eastwood Park and St Laurence wards **stay** in Southend West and in order to have the correct number of constituents St Luke's ward be added.



Leigh Town Council submitted their response to the first consultation which can be found within the representations from the previous stages of the consultation.

If the Town Council agree to the amendment put forward then a short response stating that we agree with the alternative proposals can be submitted to the Boundary Commission. After the second consultation period, the Boundary Commission will assess all the responses from both the first and second consultations.

## CONFIDENTIAL ITEM

### 25. MOTION TO EXCLUDE PUBLIC

### 26. RECOMMENDATION FROM F&G COMMITTEE - MINUTE 38 CHRISTMAS LIGHTING CONTRACT

A report will be presented to those members attending on the night.

**DATE OF NEXT MEETING: Tuesday 24<sup>th</sup> May 2022 – Annual Council Meeting**



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## Report 2782/HS

### TOWN CLERK'S REPORT MARCH 2022

#### TRAINING

The following training has been booked/undertaken since the last report:

##### Staff:

- Agendas & Minutes
- Introduction to Local Councils
- Practitioners Conference
- Appraisal Training

##### Councillors:

Councillors have not expressed an interest in the list of possible training opportunities submitted in January. The Town Clerk will submit further details of possible training in April.

#### STAFFING

In addition to regular work, the main areas the Staff have been working on:

- Internal training – preparation for maternity leave
- Maintenance of the MUGA area
- Allotments maintenance and creation of new plots
- Ukraine appeal donations
- Preparation for financial year end
- Office layout readjustments
- Staff Appraisals
- Article written for the Clerk Magazine at their request
- Facilitating on behalf of Lady Julia, the unveiling ceremony of Sir David's blue plaque

#### MEETINGS ATTENDED:

- ESSEX SLCC NETWORKING HOUR AND BRANCH EXECUTIVE COMMITTEE
- SOUTHEND TOURISM PARTNERSHIP BOARD MEETING
- SAFE SUN OPERATIONAL MEETING
- SLCC NATIONAL FORUM REPRESENTING ESSEX CLERKS
- NATIONAL ALLOTMENT SOCIETY EASTERN REGION REP
- SITE VISIT LIBRARY GARDENS RE STRUCTURAL LIGHTING
- SLCC BIG 50 CONVERSATIONS



**COUNCIL AND COMMITTEE DECISIONS FOLLOW UP RECORDS 2021/22**

<b>Committee</b>	<b>Minute No. and Subject</b>	<b>Completion status</b>	<b>Completion Date</b>	<b>Outcome</b>	<b>Forward Action Required</b>	<b>Responsible</b>
COUNCIL 20-11-18	82 Request to Council	RESOLVED to have a board in recognition of Town Clerks who serve the Council		Board is in progress. Various issues including COVID have caused delays.		TC
COUNCIL 30-11-21	82. COVID memorial	RESOLVED to have reps on the Committee RESOLVED to make a donation in due course		Cllrs Forde & Mills to be the reps  To await financial information	NFA	
COUNCIL 18-01-22	99. Safe Sun	RESOLVED to trial for a year	18-01-22	Town Clerk working with Sam on the project	NFA under this minute	
COUNCIL 18-01-22	108. Council budget & Precept 2022/23	RESOLVED	18-01-22	Town Clerk advised SBC and published details	NFA	
COUNCIL 18-01-22	109. To approve expenditure	RESOLVED	18-01-22	Published to website	NFA	
COUNCIL 18-01-22	115. Good for Leigh Awards	RESOLVED nominations	18-01-22	Winners invited to ATC	NFA under this minute	

[Agenda](#)

**RECOMMENDED** as follows to Council via F&G Committee:

<b>Purpose of Reserve</b>	<b>Opening Balance</b>	<b>Movement</b>	<b>Closing Balance</b>
Allotments Infrastructure	£2160.28	£2500.00	£4660.28
Allotments maintenance	£5120.19	£1500.00	£6620.19
Allotments - Leigh side maintenance	NEW	£400.00	£400.00
C&C General Services	£5900.00	-£3112.00 (hanging baskets)	£2788.00
H & W General Events	£17086.30	-£2000.00 -£1000.00 -£1260.40 (various events resolved)	£12825.90
Bunting Workshop	NEW	£1000.00	£1000.00
Christmas Lights Structure	£12359.00	-£3357.00 (new timers) £1,700.00 sponsorship	£10,7002.00
Community Transport	£800.00	none	£800.00
Skate Park	£6902.25	£3595.50	£10497.75
CFC other	£1831.03	-	£1831.03
Community Centre	£23119.88	£12000.00	£35119.88
Paddling Pool	£2659.70	none	£2659.70
Strand Wharf Planters	£3041.67	£500	£3541.67
Community Specials	£7500.00	none	£7500.00
School Crossing Patrol	NEW	£6684.60 (accrued) £4700.00 (current year)	£11384.60
Good for Leigh	NEW	£500.00 (Safe Sun project)	£500.00

<b>Purpose of Reserve</b>	<b>Opening Balance</b>	<b>Movement</b>	<b>Closing Balance</b>
Elections	£27344.77	£4000	£31344.77
Renewals Fund	£26586.02	-£7,000 *	£19586.02
Grant Aid	£7471.18	-	£7471.18
Volunteer Programme	£4004.40	£500.00	£4504.50
Legal costs	£3855.00	£1000.00	£4855.00
Office Admin	£9750.00	£850.00	£10600.00
Furniture & Equipment	£4500.00	£1000.00	£5500.00
IT	£2500.00	-	£4000.00
Training	£4500.00	£1000.00	£5500.00

Office Rent	£1650.00	£1650.00	£3300.00
Social Isolation Projects	£4767.60	-	£4767.60
Emergency Community Fund	£8580.00	-£1216.50	£7363.50
Strategic Plan Projects	£15,000.00	-£5000.00	£10000.00
Old Mess Room	-	£4030.00	£4030.00

\*The Council has 5 noticeboards around the Town. The one at Thames Drive was damaged and an insurance claim submitted and paid. In addition, the notice board in the Old Town (opposite The Ship) needs replacing due to deterioration. On submitting the options for replacements, F&G Committee as part of the consideration of earmarked reserves, make the **RECOMMENDATION** to Council that all noticeboards be replaced to improve the profile of the Council and present a corporate image. The noticeboard in the Old Town is the last of the original boards and the only one to have the name of the town council on it. All others are basic metal boards with no indication why they are there.

History of the cost of notice boards is as follows:

1998-2006	£5191	original installation of noticeboards
2014/15	£659	replacement noticeboard
2016/17	£1642	2 replacement noticeboards
<b>Total spent</b>	<b>£7492</b>	

The proposed new noticeboards (see picture below) will be manufactured from steel, hot dip galvanized for weather and corrosion protection. They are virtually vandal proof, maintenance free and come with a 25-year guarantee against rust and corrosion

By submitting an order of 5 (one being paid for by the insurance claim), a 7.5 % discount per noticeboard has been applied. The cost of 4 boards plus delivery will be £6,639. The installation quote by a Southend City approved contractor is as follows:

- 1) To collect 5 nr sign boards and post frame supplied by yourselves from the Leigh on Sea offices.
- 2) Cat scan areas prior to excavation.
- 3) Excavate and install signage.
- 4) Concrete posts into position.
- 5) Fully reinstate surfaces
- 6) Leave all areas clean and tidy.

£ 1,136.00 (£284 per board)

**TOTAL COST £7,775**







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## Payments List 11<sup>th</sup> Jan 2022- 14<sup>th</sup> Mar 2022 Report 2783/ Expenditure incurred under the General Power of Competence

Cheque	Expenditure	Payee	Purpose
		<b>Expenditure - Cheques</b>	
BK TRS	£108.00	Warwickshire & West Mids Assoc of Local Councils	Staff training
BK TRS	£95.00	B&Q	Toilet seat
BK TRS	£159.81	Essex Supplies (UK) Ltd	Cleaning materials
BK TRS	£96.00	Amazon	Stationery
BK TRS	£214.86	Allen Bros Electrical (Factors) Ltd	Lighting LCC
BK TRS	£84.00	SLCC Enterprises Ltd	Staff training
BK TRS	£666.00	The Peacock Corp T/A Quantum Services	Lift maintenance contract
BK TRS	£25000.00	Payroll	Payroll
BK TRS	£6489.76	Aylesford Electrical Contractors Ltd	Lighting scheme removal & storage
BK TRS	£24.30	Staff member	Mileage
BK TRS	£1615.00	V Vettorazzo	Works at Strand Wharf & LCC
BK TRS	£72.00	Lorna & Lottie's	CT Social lunches
BK TRS	£72.00	Room hirer	Refund room hire
BK TRS	£27.61	Amazon	Bolt & wall planner
BK TRS	£595.20	SLCC Enterprises Ltd	Staff training and CPD
BK TRS	£30.84	Amazon	Stationery
BK TRS	£300.00	Tindle Newspapers Essex & Kent	LTC newsflash
BK TRS	£125.00	Marshall Close Allotments	ASA agreement
BK TRS	£750.00	Manchester Drive Allotments	ASA agreement
BK TRS	£42.00	Lorna & Lottie's	CT Social lunches
BK TRS	£820.00	V Vettorazzo	Works at Allotments & LCC

BK TRS	£16.80	Room hirer	Room hire refund
BK TRS	£19.93	Mark One Hire	Acrow prop hire
BK TRS	£100.80	James Todd & Co Ltd	Payroll processing
BK TRS	£52.94	Couno Office Solutions	Photocopying
BK TRS	£458.28	Veolia Environmental Services	Garden waste sacks
BK TRS	£146.88	Secom plc	Security alarm works
BK TRS	£841.08	The Stage Bus	Camper van stage for Community Day
BK TRS	£12000.00	Intex Properties Ltd	Skate park repairs
BK TRS	£377.04	Allen Bros Electrical (Factors) Ltd	Light bulbs and strips
BK TRS	£261.44	Essex Supplies (UK) Ltd	Cleaning materials
BK TRS	£120.00	Phuse Media	SSL Certificates LTC & LCC
BK TRS	£25000.00	Payroll	Payroll
BK TRS	£140.98	Keith James	Ink
BK TRS	£480.00	V Vettorazzo	Works at Allotments & LCC
BK TRS	£175.20	KBS Depot Ltd	Notice board
BK TRS	£5.00	CT member	Refund
BK TRS	£18.00	Mark One Hire	Acrow prop hire
BK TRS	£55.18	Couno Office Solutions Ltd	Photocopying
BK TRS	£108.00	James Todd & Co Ltd	Payroll processing
BK TRS	£256.63	Tiger Supplies Ltd	Sun cream and dispensers
BK TRS	£36.00	SLCC Enterprises Ltd	Staff training
BK TRS	£20.00	MDAS	Retained deposit
BK TRS	£44.71	Amazon	Decorating equipment
BK TRS	£194.99	Amazon	PA system and doorbell for caretaker contact by hirers
BK TRS	£30.00	Stall holder	Refund
BK TRS	£215.38	Essex Supplies Ltd	Cleaning materials
BK TRS	£177.00	Lorna & Lottie's	CT Social lunches
BK TRS	£74.82	Brunel Engraving Co	Memorial plaque engraving

		<b>Expenditure – Imprest Items</b>	
	£11.99	Zoom Communications	Zoom Subscription
	£93.34	Dulux Decorator Centre	Paints and brushes
	£182.00	Ladders UK Direct Ltd	Ladders
	£4.60	Tesco	Biscuits for CT Social
	£28.00	Southend BC	Event notice
	£33.44	Solopress	Flyers
	£28.91	Porta Tool Fixings	Bolts
	£13.20	Tesco	Tea and biscuits CT Social
	£17.62	Adobe	Subscription
	£14.05	The Heating Centre	Parts for repair at Allotments
	£44.45	New Skeels	Parts for repair at Allotments
	£11.85	Tesco	Coffee etc
	£10.99	B&M	Security light for LCC
	£14.00	Timpson	Keys for LCC Storage
	£4.10	Tesco	CT Social refreshments
	£19.90	Leigh Lock & Safe	Replacement lock
	£108.00	Bookwhen	Annual subscription
	£48.85	The Range	Frames for Good for Leigh Awards
		<b>Expenditure – Direct Debits</b>	
	£150.00	Practical HR	HR advice
	£692.20	CF Corporate Finance Ltd	Photocopier lease
	£150.00	Practical HR	HR advice
	£600.00	Practical HR	HR advice and training

[Agenda](#)

## Leigh Town Council MEETING Date: 22/03/22

<b>Agenda Item:</b>	<b>Ribbon making workshop and fundraising collection for Ukraine</b>
<b>Background Information:</b>	<p>The invasion of Ukraine by Russia is ongoing and the Ukrainian people displaced and in need. As a council we have been collecting donations from the community in the form of physical items.</p> <p>As the invasion by Russia continues so does the need for support, however the type of support required will change.</p> <p>The Disaster Emergency Committee (DEC), made up of 15 leading UK charities, thanked everyone who has contributed so far and said the message from aid workers at Ukraine's borders and inside the invaded nation was that money is needed rather than donated items. Most notably The Queen has made a monetary donation to the DEC.</p> <p>As a community we will want to continue to show support however we can. An option for the community to come together, create a ribbon and donate to a collection fund for the Ukraine would complement the ongoing donation efforts.</p>
<b>Background Documents:</b>	None
<b>Costs:</b>	<p>- Materials to make ribbons – fabric and pins.</p> <p>Purchase of blue and yellow ribbon in form of a 10 yard spool at a cost of £22.40</p> <p><a href="https://www.zazzle.co.uk/ukraine_flag_satin_ribbon-256840789450347377">https://www.zazzle.co.uk/ukraine_flag_satin_ribbon-256840789450347377</a></p> <p>safety pins / pins for badges 50 @ £5.29 EBAY</p>
<b>Strategic Plan:</b> If a motion for a new project, how that project will meet the Strategic Plan objectives	To identify community facilities that would enhance the quality of life of local residents
<b>Recommendation</b>	<b>That Leigh Town Council resolve to hold a community event hosted and organised by Cllrs to make ribbons in support of the Ukraine crisis</b>

## Leigh Town Council

### MEETING Date: 22/0322

<b>Agenda Item:</b>	<b>Refugee Social hub at Leigh Community Centre</b>
<b>Background Information:</b>	The crisis in Ukraine is well documented and the Government has now indicated a scheme to allow residents to house refugees. It is difficult for them in a new country and vital to them that they maintain links with fellow countrymen and keep a social network going in what will be a very different environment. The ability to come together once a week will enable that contact and social interaction.
<b>Background Documents:</b>	None
<b>Costs:</b>	Room at Leigh Community Centre on a weekly basis, subject to availability. Funding for the room to be considered from the Emergency Community Grant Fund
<b>Strategic Plan:</b>	This will enable those refugees to feel welcome and part of the community of Leigh by their own ability to socialise with fellow countrymen and users of the community centre.
<b>Recommendation</b>	<b>In the light of the likelihood of refugees from Ukraine being offered accommodation by families in Leigh as a result of the Government's programme, it is RECOMMENDED that Leigh Town Council RESOLVES to extend its already established support for refugees to ensure those resident in Leigh are able to socialise as a group, by offering a room at the Community Centre, subject to availability, on a weekly basis to enable them to do so. The cost to be taken from the Emergency Community Grant fund.</b>

[Agenda](#)



Leigh Town Council Main Budget Report					2021/22				
INCOME	Budget 2020/21	Income Received	Balance	% Received	EXPENDITURE	Budget 2019/20	Expenditure	Balance	% Spent
General Reserve B/F		£ 100,447.00							
Finance & Governance Committee					Finance & Governance Committee				
Precept	£443,217.00	£ 443,217.00	£ -	100.00%	Policy & Council Resources	£ 30,450.00	£ 23,314.32	£ 7,135.68	76.57%
Insurance claims	£ -	£ 3,640.02	-£ 3,640.02		Office & Council Administration	£ 43,550.00	£ 27,835.22	£ 15,714.78	63.92%
Interest	£ 700.00	£ 127.01	£ 572.99	18.14%	Strategic Plan Projects Expenditure	£ 10,000.00	£ 970.00	£ 9,030.00	9.70%
CIL Income		£ 2,558.04			CIL Expenditure		£ 3,130.01	-£ 3,130.01	
Other Committee Income	£ 1,300.00	£ 1,225.75	£ 74.25	94.29%		£ 84,000.00	£ 55,249.55	£ 28,750.45	65.77%
	£445,217.00	£ 450,767.82	-£ 2,992.78	101.25%	Staffing Committee				
					Council Staffing	£ 104,500.00	£ 99,021.16	£ 5,478.84	94.76%
Community & Culture Committee					Community & Culture Committee				
Leigh Community Centre	£ 60,000.00	£ 74,419.06	-£ 14,419.06	124.03%	Leigh Community Centre	£ 54,400.00	£ 38,534.70	£ 15,865.30	70.84%
LTC Use of LCC (n/a inc in room hire)	£ 10,000.00	£ -	£ 10,000.00	0.00%	Community Centre Staffing	£ 123,000.00	£110,921.08	£ 12,078.92	90.18%
Allotments	£ 20,650.00	£ 19,202.00	£ 1,448.00	92.99%	Allotments	£ 28,700.00	£ 21,651.30	£ 7,048.70	75.44%
Community Facilities	£ 1,000.00	£ 2,083.00	-£ 1,083.00		Community Facilities	£ 10,650.00	£ 8,560.54	£ 2,089.46	80.38%
Health & Wellbeing Programme	£ 4,750.00	£ 6,354.56	-£ 1,604.56	133.78%	Health & Wellbeing Programme	£ 35,900.00	£ 33,189.07	£ 2,710.93	92.45%
Environment Facilities & Services	£ 1,400.00	£ -	£ 1,400.00		Community Services Funding	£ 5,700.00	£ -	£ 5,700.00	0.00%
Friends of LCC	£ -	£ 554.00	-£ 554.00		Community Partnership Programmes	£ 5,000.00	£ 4,621.20	£ 378.80	92.42%
					Environment Facilities & Services	£ 18,162.00	£ 20,195.00	-£ 2,033.00	111.19%
		£ -			Committee Staffing	£ 15,000.00	£ 10,077.80	£ 4,922.20	67.19%
	£ 97,800.00	£ 102,612.62	-£ 4,812.62	104.92%	Friends of LCC		£ 494.61		
Chairman's Charity Collection		£ 907.17				£ 296,512.00	£248,245.30	£ 48,266.70	83.72%
Total Income	£543,017.00	£ 554,287.61	-£ 7,805.40	102.08%	Planning, Highways & Licensing	£ 12,250.00	£ 11,242.03	£ 1,007.97	91.77%
					Resolved Capital Projects				
	YR end 20/21		YR end 21/22	forecast	LCC Refurbishment	£ 40,000.00	£ 20,765.74	£ 19,234.26	51.91%
Capital Reserves	£ 47,440.52		£ 64,975.03		LCC Remodel	£ 3,620.00	£ 5,319.75	-£ 1,699.75	146.95%
Earmarked Reserves	£233,947.27		£ 270,402.00						
CIL Reserve	£ 45,739.63		£ 45,167.66			£ 43,620.00	£ 26,085.49	£ 17,534.51	59.80%
3rd Party monies	£ 10,035.88		£ 10,095.27		Total Expenditure	£ 540,882.00	£439,843.53	£ 101,038.47	
					General Reserves		£214,891.08		
					Forecast General Reserve @ yr end		£115,000		

### Leigh-on-Sea Town Council - Meetings timetable 2022/23

Meeting	Time	Regular Date	May 2022	June	July	Aug	Sept	Oct	Nov	Dec	Jan 2022	Feb	Mar	April
Council	7.30		24th ACM		19th		20th		29th		24th		28th	
Finance & Governance	7.30		3rd Grants				6th Policy reviews		1st Grants				7th	
Planning & Licensing	7.30		10th & 31st	21st	12th	2nd & 23rd	13th	4th & 25th	15th	6th & 20th	10th & 31st	21st	14th	4th & 25th
Community	7.30			14th		16th		11th		13th		14th		18th
Staffing	7.30						27th					28th		
AALG	2.00				5th			4th					7th	

budget setting 2021/22

Precept setting 2021/22

Year end governance

Annual Town Electors Meeting

Friday 24th March 2023  
(due to pre-election period)

[Agenda](#)